## **Counseling Program**

## **Internship Stipend Process**

CYFS Counseling interns who are not otherwise compensated for their internship with CYFS (either through school stipends or scholarships or through employment with the agency for work in the Behavioral Health department) will be paid a stipend during the time in which they are actively engaged in their internship with CYFS.

- 1. Stipends are currently paid at the following rates in relation to internship level/hours.
  - a. Bachelor's degree \$250/per semester
  - b. Masters's degree
    - i. 5-15 hours/week \$250/month
    - ii. 16-25 hours/week \$500/month
    - iii. 26+ hours/week \$650/month
- 2. Stipends are paid for a full month at a time for time that the internship is occurring, meaning no stipend will be provided between semesters if the internship pauses between semesters. As most internships begin mid-month (January, May, and August), months will be calculated from mid-month to mid-month (ex. August 15-Sept 15, etc.)
- Payments are made in arrears with stipends being processed after the first month of the internship/placement.
- 4. Payments are processed through payroll, but the program supervisors are responsible for providing payroll with intern stipend information. Any questions should be directed to your CYFS program supervisor/leadership.